



Mae'r ddogfen hon ar gael yn Gymraeg yn ogystal â Saesneg.

This document is available in Welsh as well as English.

<b>Members:</b>	Dafydd Llywelyn, Police and Crime Commissioner (PCC) Carys Morgans, Chief of Staff, OPCC (CM) Mrs Jayne Woods, Chief Finance Officer, OPCC (JW) Chief Constable Mark Collins (CC)
<b>Also Present:</b>	Supt. Gary Mills (GM) Tracey Hawthorne, DPP (TH) Insp. Gwyndaf Bowen (GB) Miss Mair Harries, Executive Support Officer (MH)
<b>Apologies:</b>	

#### ACTION SUMMARY FROM MEETING 05/12/2017

Action N°	Action Summary	Progress
PB 3024	Letter of thanks to be sent to a South Wales Police Inspector who attended the Llangammarch Wells scene.	Completed
PB 3025	Price Waterhouse Cooper's presentation to be revisited in a February 2018 PB.	Completed
PB 3026	CoS to provide the CC with research proposals presented to the OPCC for consideration of funding.	Completed

#### DECISIONS ARISING FROM MEETING 19/12/2017

Decision N°	Decision Summary	To be progressed by
PB T2 52	The PCC approved the funding for the research proposal on domestic abuse.	PCC
PB T2 53	The PCC and CC approved the QAP expansion action plan.	PCC/CC
PB T2 54	Encryption tender to be awarded to ComputaCentre Ltd.	CFO

## **2. Minutes of Policing Board meeting held on the 5<sup>th</sup> of December and matters arising**

The Board agreed that the minutes of the previous meeting were a true and accurate reflection of the meeting.

GB updated the Board that Decisions PB T2 50 and PB T2 51 from the meeting on December the 5<sup>th</sup> have both been tasked to DPP's Procurement Department.

The CC suggested that Action 3025 should be re-visited in February 2018 as opposed to January. A discussion ensued regarding the potential cost of utilising Price Waterhouse Cooper's services.

## **3. Chief Constable's update**

### Operational update

The CC updated the Board on a variety of operational matters including but not limited to officers currently suspended from duty, an individual who committed a string of offences in Ammanford, an escaped bull in Haverfordwest and a firearms incident in Welshpool. The CC stated that since the last PB 6 officers have been assaulted on duty. DPP hosted a Force-wide firearms surrender which resulted in 252 firearms being surrendered to Police. A discussion ensued regarding a series of unrelated stabbing across the Force area.

### Organisational update

The CC stated that he visited a Welsh Language residential course in Cardigan.

### **Action: A PB meeting in 2018 to be hosted through the medium of Welsh.**

The CC attended a mental health triage in the North East of England and met with the Head of Hywel Dda Health Board to progress Mental Health discussions. The CC stated that a Force Wide Day of action would be held on December the 22<sup>nd</sup> and noted his intention to visit the Operations Room and Carmarthen Police Station on Christmas morning.

## **4. Police and Crime Commissioner's update**

### Local

The PCC stated that five candidates for the Chief Finance Officer role were shortlisted and the interviews had taken place. The position has been accepted by the preferred candidate and due diligence checks are currently being undertaken. A new structure for the OPCC is being formally consulted upon following a presentation to OPCC staff.

### National

The PCC stated that the Police ICT Chief Exec role has been seconded and that the APCC Chief Executive Shortlisting was currently taking place.

The CC and PCC acknowledged that the funding settlement figures were due to be announced shortly resulting in a brief discussion regarding DPP budget focusing on estates and IT.

The CoS stated that the Director of Commissioning role in the OPCC had been advertised as a maternity secondment.

A discussion ensued regarding performance data for the commissioned service Goleudy. Further issues with Goleudy were communicated to the CC.

**Action: Performance data and further issues with Goleudy to be reviewed by the CC and update to be provided at the next meeting.**

## **5. Matters for discussion**

### **a) Research Proposal**

A discussion ensued regarding funding for a research proposal in relation to domestic abuse. The research is scheduled over a period of 18 months. The CC stated that the Chief Officer Group would be supportive and fully engaged with the research.

**Decision: The PCC approved the funding for the research proposal on domestic abuse.**

### **b) QAP Expansion Action Plan**

The OPCC compliance officer presented the board with an action plan and a timeline for the expansion of the Quality Assurance Panel.

The PCC emphasized the importance of linking QAP with Force activity.

**Decision: The PCC and CC approved the QAP expansion action plan.**

### **c) Drugs Related Deaths**

Supt Gary Mills attended PB to present on drugs related deaths. GM stated that the Drugs Related Deaths Group was created following an increase in deaths at the beginning of 2016 in the Llanelli area. The Board was presented with a report detailing the number of drug related deaths in 2016-17 and the results of drug testing.

GM presented the Board with findings regarding pernoxade, an antidote to heroin overdose, used successfully by medical staff and an officer in Carmarthenshire. The drug will be trialed in Carmarthenshire custody over the upcoming months.

GM stated that an arrangement has been reached with Hywel Dda whereby near misses of drug related deaths are reported to the Group. This will potentially allow DPP to work on the prevention element of this issue.

A discussion ensued regarding funding available from the proceeds of crime fund, and that operational activity relating to drug deaths prevention could be funded by that money.

GM emphasized the vital partnership work which contributes to the group's ongoing activity. A discussion ensued regarding the strategic placing of partnership groups within communities affected by drugs.

A discussion ensued regarding a potential drugs telephone line following comments from communities in Llanelli that the 101 line is insufficient for drug related queries.

#### **d) Encryption Tender**

The encryption tender was presented to the PCC and CC for approval of the award.

**Decision: Encryption tender to be awarded to ComputaCentre Ltd.**

#### **e) Staff Survey Findings**

Tracy Hawthorne provided the Board with an update on Calon, DPP's Leadership and Well-being strategy. TH informed the Board that the 2016 staff survey received opinions from staff regarding low morale, lack of leadership and lack of support. TH noted that changes to senior officer positions and improved communication with staff in 2017 may have influenced staff ahead of the 2017 survey which included comments from staff relating to good relationships with line managers and improved levels of empowerment among staff.

TH updated the Board on a range of findings from the 2017 survey and predictions ahead of the 2018 survey.

The CC thanked TH on behalf of the Board for her work on the staff survey.

### **6. AOB**

#### **a) Letter from Home Office on new regulations**

The PCC stated that he has contacted North Yorkshire's Police and Crime Commissioner Julia Mulligan with a view of establishing a pilot in Wales around the Appeals Process, with the verbal agreement of having two resources available.

#### **b) Policing Board Forward Work Programme**

The CoS presented the Board with three suggested topics of interest for PB meetings in early 2018, the three being Firearms, Information Compliance and the Police and Crime Plan.

**Action: Firearms to be a topic of interest at PB in 6 months' time.**

**Action: Financial planning and commissioning to be a topic of interest at PB on January the 30<sup>th</sup> 2018.**

**Action: CoS and Paul Morris to develop a Governance Guide to how matters are brought to PB.**

**c) Prioritisation of Training Days**

A discussion ensued regarding Information Security. The CC stated that most DPP data breaches were historical however training will be provided for officers and staff on information security.

The CC and CoS stated that software solutions are being piloted in the ACPO suite and by the OPCC compliance officer.

**d) Budget**

A discussion ensued regarding setting the budget and resulting costs of elements of estates.

**Action: Police and Crime Panel to be notified of the predicted financial outturn for 2017/18.**

The PCC questioned the CC on a variety of matters relating to making efficiencies and financial planning for next year.

The CFO stated that DPP internal auditors TIAA's contract is due for renewal and suggested that consideration is given to their work to date before a decision is made.

**e) Volunteer Police Cadets**

The Cadets program has been approved by Chief Officer Group and budgeted for by the DoF.

<b>ACTION SUMMARY FROM MEETING 19/12/17</b>		
<b>Action N<sup>o</sup></b>	<b>Action Summary</b>	<b>To be progressed by</b>
<b>PB 3028</b>	<b>A PB meeting in 2018 to be hosted through the medium of Welsh.</b>	<b>MH</b>

<b>PB 3029</b>	<b>Performance data and further issues with Goleudy to be reviewed by the CC and update to be provided at the next meeting.</b>	<b>GB</b>
<b>PB 3030</b>	<b>Firearms to be a topic of interest at PB on July the 31<sup>st</sup> 2018.</b>	<b>MH</b>
<b>PB 3031</b>	<b>Financial planning and commissioning to be a topic of interest at PB on January the 30<sup>th</sup> 2018.</b>	<b>MH</b>
<b>PB 3032</b>	<b>CoS and Paul Morris to develop a Governance Guide to how matters are brought to PB.</b>	<b>CoS</b>
<b>PB 3033</b>	<b>Compliance Officer to provide PCC with update on software solutions.</b>	<b>CB</b>
<b>PB 3034</b>	<b>Police and Crime Panel to be notified of the predicted financial outturn for 2017/18.</b>	<b>CoS</b>