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**COMISIYNYDD
HEDDLU A THROSEDDU
DYFED-POWYS
POLICE AND CRIME
COMMISSIONER**

Minutes of Meeting

Meeting: Policing
Performance Board
Venue: Police Headquarters
Date: 13th March 2014
Time: 10.00 – 11.55



<u>Members:</u>	PCC Christopher Salmon (PCC) Chief Constable Simon Prince (CC) Edwin Harries Director of Finance (DoF) Tim Burton, Deputy Police and Crime Commissioner (DPCC)
<u>Also present:</u>	T/ACC Pam Kelly (T/ACC) Carys Morgans, Chief of Staff (CM) Alison Perry, Director of Commissioning, OPCC (DoC) Sharon Richards, Drug Intervention Programme Manager, OPCC (SR) PS Clark Jones-John, Staff Officer to the Chief Constable (CJJ) Claire Bryant, Office Manager, OPCC (CB)
<u>Apologies:</u>	T/DCC Carl Langley (T/DCC)

The PCC commended the work that had been put into the papers presented for the meeting, stating that they were timely, informative and succinct.

ACTION SUMMARY		
Action N°	Action Summary	Progress
PPB 50	T/DCC to develop publishing format for PSD data	In progress
PPB 51	CM to clarify with Samantha Waters on the status of the report relating to employment tribunals and outstanding insurance claims and whether there were any restrictions on publishing the information	Completed – report published
PPB 52	PCC and CC to raise custody health care arrangements with Welsh Health Minister and the All Wales Policing Group	In progress
PPB 53	Outcomes of work with local authorities regarding accommodation for children and young people to be shared with OPCC and discussed at LSBs	In progress – paper to be sent to OPCC
PPB 54	CJJ to send electronic copy of updated HMIC custody action plan	Completed
PPB 55	T/ACC to send debrief of Operation Mistletoe to CG	Completed – on 13.03.14 PPB agenda
PPB 56	T/ACC to inform OPCC of developments regarding rape reporting to assist in informing commissioning requirements	In progress – paper to be sent to OPCC
PPB 57	Alterations to the Corporate Performance update to be made on completion of the Crest Advisory work	In progress
PPB 58	Sickness absence be moved from priority 6 - Spending	Completed

	Wisely to priority 5 – Professionalism within the Corporate Performance Update	
PPB 59	T/ACC to investigate increase in child rapes and report to future Policing Performance Board	In progress – see PPB 56

Matters Arising

The PCC suggested that the T/DCC and DoC discuss the Anti-Social Behaviour Information System and antisocial behaviour commissioning.

PPB 50 – it was confirmed that a quarterly statistics report on professional standards matters is published online, however further discussion was required regarding the development of a communication report.

PPB 56 – The T/ACC provided an overview of the increases in rape reporting, stating that a significant proportion (35% of cases) was due to the reporting of historic cases. The T/ACC reported that the structure of the Sexual Assault Referral Centre would be discussed with the DPCC and DoC.

Corporate Performance Update

The T/ACC provided an overview of the report, which included statistics to the end of January. Good reductions were reported in terms of criminal damage and domestic burglary. There had been an increase in the types of ASB however there had been a significant reduction (over 1,000) in the volume of antisocial behaviour. A tasking group was looking into high risk cases and the opportunities for early mediation. The current area of focus was violence against the persons. There had been a significant increase (30%) in domestic abuse reporting through Operation Baltic. The challenge for the year ahead was prevention through reducing reoffending and supporting victims. The CC highlighted the introduction of Clare’s Law to protect repeat victims. The T/ACC discussed the targeting of serial perpetrators through Integrated Offender Management and the Multi Agency Risk Assessment Group. A discussion ensued regarding the development of victim’s services for DPP, with agreement that victims’ requirements should shape commissioning.

The CC reported an increase violent crime, some of which was due to an increase in the reporting of domestic abuse crimes and some was due to night time economy. This was being addressed through early intervention.

The PCC requested clarification regarding the reduction of cautioning rates. The CC confirmed this was due to the change in policy and more individuals being charged.

The PCC congratulated the Force on the apparent improvement regarding victim satisfaction through the access survey and encouraged the good work to continue.

Performance Report relating to protecting vulnerable people

Hate Crime

The T/ACC reported that DPP had invested heavily over the last year to train Officers in identifying and responding to hate crime. Risk assessments were conducted at the point of reporting. 85 hate crime officers had been trained and were deployed where a hate crime was identified. The hate crime officers lead a multi-agency meeting, including antisocial behaviour coordinators to develop an action plan. This practice had been shared across Wales, and there was intention to contribute to an all-Wales inspector specialising in hate crime. The PCC queried the level of investment for the low level of cases. The CC suspected that there was an element of under-reporting, and the approach taken was robust and appropriate. The CC suggested that all officers should have hate crime training, with a smaller number being identified as specialised officers. The Pegasus system was discussed, with the T/ACC confirming that the funding was available in the Force and would be continued. The PCC requested clarity on recommendations from hate crime research report, which the CC agreed to provide at a future meeting.

Action: Recommendations from hate crime research project to be presented at future Policing Performance Board meeting

Child Protection and Safeguarding, Sex Offender Management and Domestic Abuse

The CC discussed imminent changes regarding the structure of the Force, stating that one Detective Superintendent would be responsible for all elements of protecting vulnerable people, in line with the Police and Crime Plan.

The T/ACC stated that the benefits of work over the previous four years were coming to fruition. The T/ACC highlighted the one point of entry through the Central Referral Unit, which had increased reporting. The T/ACC assured that more officers would be tasked to deal with child protection and vulnerable people.

The delay in the development of the Multi-Agency Safeguarding Hub (MASH) was proving to be a challenge. It was agreed that the key barriers to progressing the development be considered and reported to a future meeting in order to develop an influencing strategy.

Action: Key barriers to progressing the development of a MASH be considered and reported to a future Policing Board meeting

The CC stated that DPP cross border reporting processes had been identified as good practice in two serious case reviews. The PCC requested clarification regarding recommendations from the Powys serious case review.

Action: T/ACC to report recommendations from Powys serious case review to PCC

A robust multi-agency approach to sex offender management was being applied.

An action plan following the HMIC inspection on domestic abuse had been drafted and would be presented to a future Policing Performance Board.

Action: Domestic abuse action plan to be scheduled in to future Policing Performance Board meeting

It was agreed that protecting vulnerable people should be the focus of partnership discussions.

A discussion ensued regarding Independent Domestic Violence Advisor (IDVA) provision. It was clarified that the Welsh Government provides a grant for one Domestic Abuse Coordinator and some IDVA provision per county, with the Home Office match funding the IDVA contribution. Approximately £20,000 per county was currently received, which was not enough to fund a full time IDVA. DPP currently has 3.5 IDVAs, which was less than the number recommended by Coordinated Action Against Domestic Abuse (CAADA). It was identified that funding fluctuates across Forces due to the funding formula. It was agreed that the provision of IDVAs was an issue, and that the CC should raise the issue with the Minister for Local Government and Government Business. The T/ACC clarified that CAADA approve and train staff to deal with risk assessment and multi-agency work. The PCC expressed concern over the amount of resources required to locate funding and urged the Force to consider the IDVA requirements and present a business case to the PCC for consideration.

Action: CC to raise IDVA provision with Minister for Local Government and Government Business

Action: CC and T/ACC to develop business case for additional IDVAs for consideration at future Policing Board meeting

The DPCC left the meeting.

CM requested clarification regarding how DPP compared with national guidelines on the number of Sexual and Violent Offender Officers (SAVOs) against numbers of offenders being monitored. The T/ACC stated that there currently was no national guidance in terms of number of caseloads per officer, but this was being considered as part of the risk management review and workloads. The CC was satisfied that the work being undertaken was satisfactory and was being kept under review. CM queried what mechanisms were in place to support Officers within the Public Protection Unit. The T/ACC stated that they received mandatory referrals to Occupational Health on an annual basis, and were also referred to TRIM when required. The T/ACC considered more communication was needed to congratulate Officers on the amount of convictions achieved, and that this could support improving public confidence.

Action: T/ACC to gather data regarding the sentencing of sexual offenders and share with the OPCC to consider publicity opportunities

The PCC stated that positive feedback had been received regarding the volunteers from Circles of Support during his visit to Swansea Prison. The T/ACC clarified that resources were provided to support the organisation through collaboration between Probation, the Prison Service and DPP.

The PCC queried if the number of questions was a contributing factor to the low Domestic Abuse, Stalking and Harassment form (DASH) compliance. The CC considered that it was due to a lack of understanding of the need for completion, and stated that the priority was the completion of the risk assessment. The expansion of mobile data would make completion easier. The T/ACC clarified that both the form and process of completing a risk assessment was mandated. ALP stated the need for sharing of best practice with other agencies to assist with early intervention. The PCC queried why domestic abuse offenders may be bailed back to the same address that the accusation came from. The T/ACC stated that within most cases bail conditions included restrictions on attending that address, however cases were considered on an individual basis. Domestic Abuse Orders were now in place but none had been used to date.

SR reported that the Camelot partnership events in Pembrokeshire were well received by providers, but there was a need to reassure that no personal information was shared and that the focus was on targeting individuals not in treatment. SR considered it would be useful to discover the impact on individuals who haven't engaged in the drug intervention programme. Suggestions for improvements to partnership work were being discussed through the Force Substance Misuse Steering Group.

Strategic Assessment Review

The PCC considered the document to be very impressive, well written, comprehensive and succinct. The PCC queried if duplication from other documents could be avoided to reduce work. The CC stated that the Strategic Assessment was a mandatory technical document to comply with the Code of Practice on National Intelligence Model. The document prioritises activities against the Police and Crime Plan in line with risks. The CC stated the intention was for it to act as a standalone document which was informed by other reports, so additional work was minimal. It was agreed that the review be discussed between CG and Dafydd Llewelyn in more detail.

Action: CG and Dafydd Llewelyn to discuss Strategic Assessment Review

The T/ACC left the meeting.

Report on Victims Services

The CC explained that the report detailed the current arrangements, and a full evaluation was being undertaken. The CC clarified that the number of surveys had increased significantly, providing a more robust outturn. It was agreed that consideration be given to extending the remit of the work with Victim Support in terms of producing analysis of data collated.

Action: CC to explore opportunity to extend remit of Victim Support work to include data analysis

Action: Victims Services evaluation to be presented at Policing Board meeting focussing on Engagement

A discussion ensued regarding the provision of support for victims of antisocial behaviour. The CC agreed that surveys should be extended to include victims of antisocial behaviour. The PCC made the observation that there was a need to link payment with outcomes rather than delivery.

Commissioning of Victims Services funding 2013/14 (preparatory work)

ALP provided an overview of the report. Commissioning funding to date had been spent on the review of commissioning and to fund the Director of Commissioning post. Two pilots would run for 6 months each, one looking at individual mediation and a second involving community mediation. ALP referred to the report presented previously on Resolve which justified the need for mediation as an early intervention tool. Victim Support would support promotion and education for Officers. The PCC queried how success would be measured. ALP stated that outcomes included the number of cases being dealt with, individual satisfaction of case outcomes, case studies and how the referral process works. The PCC highlighted the need for a financial assessment of the cost of cases not being mediated. The CC agreed that the pilot would provide learning to inform future decisions and he did not want mediation to become an alternative to enforcement. Further work was required to define when mediation should be employed. The DoF stated that an hourly rate for Officers could be calculated to inform decisions. It was agreed that decisions should be made balancing operational needs and resource implications.

Other pilots would focus around 4 priority victim groups to increase confidence and awareness to report: young victims, particularly peer groups of young offenders; vulnerable adults, in particular those with mental health conditions and learning difficulties; domestic abuse and older people, particularly those in rural areas.

Work would be commissioned to develop a directory of services for victims, which would link into website development.

Referral services would remain to Victim Support for the next year.

The OPCC had tendered for antisocial behaviour and youth offender services and were currently considering contracts.

The CC showed a particular interest around prevention work with young offenders and stated that it was very beneficial. The PCC added that work with families of young offenders would be included.

Report on the Mental Health Triage Unit Pilot

The CC stated that the pilot had been successful.

Maximising Referrals from Custody into the Drug Intervention Programme (DIP)

SR presented the document which sets out proposals to maximise referrals from custody into DIP. The aim was to target individuals at an early point within their journey through the criminal justice system. It was identified that there was a need to improve the referrals of individuals with serious misuse problems into the service. Three proposals were considered: drug testing on arrest, conditional cautions and the voluntary testing programmes. The CC confirmed that an increase in heroin use in Llanelli was being experienced, however the type of class A drugs used fluctuated with the supply. DIP had been promoting referrals with custody, however it was felt that top down buy in would help support the message and improve uptake. Equipment for drug testing on arrest was available, and it was proposed that DIP funding could be used to fund the test for the forthcoming year. The number of individuals tested on arrest for a trigger offence had declined steadily over the last 3 years from 92 to 41%. Approximately 77% of positive results who weren't already in the programme engage with the service. It was considered that the decline in the number of tests undertaken was due to a changeover in staff and the message not being reinforced sufficiently. The CC agreed that the proposals made sense and that all offenders arrested for trigger offences should be proactively tested. The statistics would be monitored at Force Performance events. SR stated that the impact on service providers would also need to be monitored. It emerged that the service providers had re-configured slightly due to the reduction in referrals, and therefore further re-configuration may be required in order to prioritise the most serious offenders.

Report on the Use of Mediation

Mediation had been discussed through earlier agenda items. The PCC clarified that local resolution was separate to mediation, with mediation being an approach to local resolution. A response from the Home Office was anticipated with regards to local resolution.

Data Quality

The CC stated that the Data Quality Assurance Board was working hard to improve data quality in terms of national crime reporting standards. A data quality integrity inspection was anticipated for June. There had been a significant reduction in cautions and the Out of Courts Disposal Panel would be transferred to oversight by the OPCC. The CC had commissioned an audit of the Case Administration and Tasking (CAT) system for sexual offences and a mini-audit of file retention. The final report of the Home Office Information Communication Technology company was anticipated, which would support the development of an appropriate file management system.

Premises search reports was currently a paper-driven system and would be aligned with the Stop and Search system.

Use of Force was recorded, and the CC stated that a review group would be established to identify trends and improvements required.

Any Other Business

The PCC stated that he intended to raise questions regarding integrity following the Lawrence case, and would forward the questions to the CC prior to discussion at a Policing Board meeting.

Action: LA to forward integrity questions to CC in advance of discussion at Policing Board meeting

The PCC thanked Clark Jones-John for his work surrounding Policing Board and wished him the best for his new position in Llanelli.

ACTION SUMMARY		
Action N°	Action Summary	To be progressed by:
PPB 60	Recommendations from hate crime research project to be presented at future Policing Performance Board	CC
PPB 61	Key barriers to progressing the development of a MASH be considered and reported to a future meeting	T/ACC
PPB 62	T/ACC to report recommendations from Powys serious case review to PCC	T/ACC
PPB 63	Domestic abuse action plan to be scheduled in to future Policing Performance Board meeting	T/ACC
PPB 64	CC to raise IDVA provision with Minister for Local Government and Government Business	CC
PPB 65	CC and T/ACC to develop business case for additional IDVAs for consideration at future Policing Board meeting	CC
PPB 66	T/ACC to gather data regarding the sentencing of sexual offenders and share with the OPCC to consider publicity opportunities	T/ACC
PPB 67	CG and Dafydd Llewelyn to discuss Strategic Assessment Review	CG / Dafydd Llewelyn
PPB 68	CC to explore opportunity to extend remit of Victim Support work to include data analysis	CC
PPB 69	Victims Services evaluation to be presented at Policing Board meeting focussing on Engagement	CC
PPB 70	LA to forward integrity questions to CC in advance of discussion at Policing Board meeting	LA