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COMISIYNYDD
HEDDLU A THROSEDDU
DYFED-POWYS
POLICE AND CRIME
COMMISSIONER

Minutes of Meeting

Meeting: Policing
Performance Board
Venue: Police Headquarters
Date: 9th January 2014
Time: 10.00-11.30



Members:	PCC Christopher Salmon (PCC) Chief Constable Simon Prince (CC) Mr Tim Burton, Deputy Police and Crime Commissioner (D/PCC) Mr Edwin Harries, Temporary Director of Finance (T/DoF)
Also present:	PS Clark Jones-John, Staff Officer to the Chief Constable (CJJ) Claire Godden, Policy Advisor, OPCC (CG) Claire Bryant, Office Manager, OPCC (CB)
Apologies:	T/ACC Pam Kelly (T/ACC) Mrs Carys Morgans, Chief of Staff (CM) T/DCC Carl Langley (T/DCC)

ACTION SUMMARY		
Action N ^o	Action Summary	Progress:
PPB 24	T/ACC to be consulted when establishing victims commissioning intentions.	In progress
PPB 25	T/ACC to clarify whether £6,240 was the annual cost of Victim Support providing user satisfaction surveying services to the Force.	Completed
PPB 26	T/DoF to provide OPCC with detail of IT arrangements with Carmarthenshire CC.	Completed
PPB 27	Force Strategic Assessment report to be submitted to Policing Board following review by the CC.	In progress
PPB 28	Results of College of Policing custody review to be submitted to a future Policing Board.	On hold
PPB 29	Inspection recommendations to be documented with actions, rationale and progress and for this to be presented to a future Policing Board.	In progress
PPB 30	HMIC Domestic Abuse inspection findings to be shared with the OPCC when available.	In progress
PPB 31	For the T/ACC to provide a future Policing Board with an update on progress made to date in establishing a MASH within Dyfed-Powys.	In progress
PPB 32	Review of PNDs to be presented to future Policing Board	In progress

Minutes of the meeting held on 17th December

The minutes of the previous meeting were amended to reflect that the Stop and Search recording system had already been launched.

It was confirmed that the annual cost of Victim Support providing user satisfaction surveying services to the Force was £6,240.

The CC stated that the College of Policing were unable to complete the custody review at the present time, but the CC had received the Force's internal report for review.

A discussion ensued regarding the HMIC Domestic Abuse inspection findings report. It was confirmed that it had not yet been received, but the Force would receive a draft for review prior to publishing. The PCC requested information on the amount of time spent preparing for HMIC inspections.

Action: Information on the amount of time spent preparing for HMIC inspections to be reported to Policing Board

Chief Financial Officer's Report on the Budget 2014/15

The T/DoF presented the report containing information on the settlement and the latest position on the budget and precept consultation for 2014/15. The reduction in core government funding for all Forces in England and Wales in 2014/15 is -4.8% which equates to £-2.651 million in cash terms for Dyfed Powys Police. In total cost pressures will add some £2.607 million to the cost base for 2014/15 compared with 2013/14. It was clarified that the variation to Custody Detention Officers was a knock on effect due to only half of the increase being funded last year. The Ministry of Justice has indicated that additional funding will be provided to Police and Crime Commissioners in 2013/14 and 2014/15 to undertake commissioning work in relation to Victims Services. Indicative grant allocations have been provided which amount to some £164K in 2013/14 and 266 in 2014/15. The precept in 2014/15 would be reduced by one percent from the plans announced last year to 2.1% in terms of the increase, with the average household contributing £210.60 to policing in 2014/15. This would result in a net budget of 97.897, covering the OPCC, commissioning and the Chief Constable's expenditure. The report also included the medium term financial plan. The T/DoF stated that further discussions were required to complete more detailed future budget planning.

Action: T/DoF to provide CG with updated paper for circulation to the Police and Crime Panel by 16/01/14

The PCC outlined the intention to move to a devolved budget, within which savings would be expected along with anticipated timescales for such savings to be realised. The PCC highlighted the importance of making the savings due to the cost of delay and completing the within the window of the old terms and conditions. It was clarified that savings made by the Chief Constable could be rolled over into future years for reinvestment to allow for forward planning. The PCC provided forward guidance that the new cost structure would need to be delivered by the end of the year as any year in the future would see a greater pressure on operating costs.

Chief Constable's Quarterly Report

The PCC stated that the report represented a step change in the reports presented to the Policing Board, and thanked those involved in producing the report, as it was much more succinct and clear. The CC stated that it would continue to be a work in progress, and that the report now reflects the priorities not the structure of the organisation. The CC then provided a brief overview of the salient points from the report.

Neighbourhood Management

The CC stated that Ian John had been seconded to the College of Policing, which provided an opportunity to review what is done with the Superintendent ranks. Chris Curtis had been appointed as Temporary Superintendent with a responsibility for neighbourhood development, and was now developing the plans for rural policing and accessibility, neighbourhood management approach and Special Constables recruitment and use.

Action: CG to liaise with Chris Curtis regarding the centre for rural policing

The CC stated that policing structures were being discussed with operational commanders. This will improve the Force's operational capability by streamlining the delivery of policing, and will be absolutely consistent with the Public First approach.

Action: CC to provide update regarding policing structures at future meeting

The CC reported that he was very pleased with the neighbourhood management model being trialled in Ceredigion, which would be progressed for development elsewhere.

Protecting Vulnerable People

The CC advised that reports following the mental health triage unit trial and Operation Baltic (domestic abuse car) were currently being prepared. The CC's initial feeling was that the expected spike in domestic abuse over the festive period had not been experienced this year. It was agreed that reports on Operation Baltic and the mental health triage unit trial would be presented at the March Policing Performance Board which focuses on Protecting Vulnerable People.

Action: Reports on Operation Baltic and the mental health triage unit trial to be presented at the March Policing Performance Board

The crime recording review had been undertaken, supported by the Data Quality Assurance Board. The PCC queried when the Board was established, with the CC stating that it was relatively new and chaired by the T/DCC. The CC invited a member of the OPCC to sit on the Board as an observer. The PCC stated he would be interested to see the issues being identified by the Board. The CC stated that most of the issues identified to date were recording time issues i.e. not recording crimes within the initial 72 hours. The PCC stated he would be interested to hear ideas the Board were developing to combat the issues faced. The CC stated that DPP are preventors and investigators of crime which are recorded, and current work of the Board included developing appropriate processes to support this ethos. The development of mobile data would support improvements in the process. The PCC stated he was very supportive of the efforts being made, and was anticipating an increase in crime rates next year as a result of better recording, however would need to understand the reasons behind any increases in order to reassure the public appropriately. The CC agreed that there would need to be a clear commentary to support any increase in crime figures.

Action: Full report from Data Quality Assurance Board to be provided to most appropriate Policing Performance Board

Bringing People to Justice

There have been some significant developments, particularly around the pilot approach to youth justice in Powys which would be commencing this month. The Out of Court Disposal Panel had significantly addressed, at an early stage, the concerns of some of the magistracy. The PCC queried whether a change in the pattern of Out of Court Disposals would be seen at the next meeting in February. The CC stated that a significant change in domestic abuse and violent crimes was expected due to changes made as a result of the first meeting. A discussion ensued regarding

the outcomes of the Panel meetings. The PCC confirmed that he had received the minutes, however it would be useful to include the outcomes for discussion in future Policing Performance Boards, to which the CC consented.

Action: Out of Court Disposals Panel meeting outcomes to be presented at future Policing Performance Board meetings

Accessibility

The CC advised that work was ongoing and Chris Curtis was in the process of developing an action plan. The CC confirmed that information on station opening times had been publicised, and details of the coverage would be sought and reported to the Board.

Action: Details of media coverage regarding access to the Police to be reported at weekly Board meeting

The PCC stated he welcomed what was being done with media engagement, and the CC expressed his confidence that relationships with local media had significantly improved.

The PCC stated that he had not yet seen the business case for the mobile app. The CC agreed to make an assessment of the cost and impact and update the PCC.

Action: CC to assess cost and impact of mobile app and report to PCC

Ensuring High Standards of Professionalism

The CC advised that work was being undertaken regarding CC appeals. The PCC provided an overview of work being undertaken regarding local resolution and mediation between Officers and complainants. The IPCC report regarding local resolution identifies some good work and concerns. This raised the question of an independent mediator, which would free up Senior Officer time and give greater independence to the public. The CC agreed it was an option to explore, and highlighted the Police Federation's concern around police conduct regulations. If reassurance could be provided in mediation that it is a process of putting right what was done wrong rather than Officers being disciplined, the quality of service should improve. The CC suggested a workshop be conducted with PSD and the Federation to work through the potential approach.

Action: PCC to share information gathered regarding independent mediation with CC

Action: Workshop to be conducted with PSD and Police Federation to work through potential independent local resolution approach

The Surveillance Commissioner Sir William Gage reviewed the report of the last inspection of DPP's surveillance arrangements and source handling, stating that it was one of the best reports he had seen. It had been a particularly successful inspection, and two recommendations have been implemented immediately. The CC confirmed that the recommendations and were adopted immediately not due to significant shortcomings, but because they were straightforward to implement.

The PCC queried the progress of the dress policy. The CC confirmed that it was currently being consulted on with staff associations, and would be issued before the next financial year.

The DPCC queried where the MASH would be located. The CC stated that it would be in HQ.

The DPCC queried if there was an opportunity for redeployment for staff at risk to fill the new role of IOM Coordinator which was proposed. The CC confirmed that it was a possibility and would investigate options.

Action: CC to investigate opportunities for redeployment of staff at risk to the IOM Coordinator role

The PCC discussed the links between commissioning and policing activity, and welcomed the multi-agency neighbourhood management approach, but stated the need to ensure duplication of efforts is avoided. The PCC outlined areas for commissioning; antisocial behaviour, youth, restorative justice and domestic violence. The PCC suggested that DPP doesn't have enough IDVAs and could commission a service to supplement what already exists. The PCC stated his intention to improve coordinated reporting mechanisms for commissioned services. The CC suggested this would be an area for attention by the new Director of Commissioning (DoC), who should have regular contact with the ACC and key people such as the Superintendent responsible for neighbourhood development and the head of criminal justice. The PCC stated that the DoC would be starting Monday 13th January, and highlighted that a commissioning framework for antisocial behaviour and youth crime had been released, and future frameworks anticipated would be regarding victim services, restorative justice and potentially domestic violence.

Clarification was sought on how coordinators in local authorities funded by the PCC were resourced. The PCC confirmed that it was previously Community Safety Funding.

Action: CC to consider IDVA provision and discuss with PCC

Action: Director of Commissioning to conduct audit of current activity within services to be commissioned and where duplication exists

The PCC advised, for future consideration, that CAADA, who established MARACs, have offered to review current activity and make recommendations for improvement.

The PCC made an observation regarding the number of boards, working groups, hubs and coordinators that exist, and queried how many of them involve the same people and whether they could be streamlined. The CC stated that the establishment of the MASH should reduce some of the duplication, and would look to reduce as many as possible, but public facing panels needed to be maintained. The T/DoF advised that a team were working on streamlining internal boards.

Action: CC to share plans for streamlining internal boards with PCC

The PCC queried who has the legal requirement to provide restorative justice for juvenile offenders. The CC stated that the Youth Offending Team delivers the service in partnership with Police Officers. Community resolution is a product of the Crime and Courts Act which is now in force, which requires the Force to provide a menu of punishments for adults, and the PCC queried if this has had an impact on youth restorative justice. It was agreed that there was a need to develop a collective approach to community resolution and out of court disposals for adults and young people. The PCC clarified that he anticipated the administration, training and funding of restorative justice to be sourced through the OPCC commissioning fund.

Action: Chris Curtis to link with OPCC DoC when developing the menu of restorative justice punishments

A discussion ensued regarding how independent members scrutinise and support police decision making, and whether assurance panels should be administered from the OPCC for the purpose of independence. The PCC stated he was encouraged by scrutiny carried out by the out of court disposals panel and there was a need to ensure communication is clear to support public confidence.

The PCC stated that he was encouraged by Victim Support increasing the coverage and that satisfaction was increasing.

The PCC requested clarity on the national driver offender re-training scheme and its impact on DPP. The CC explained that speeding motorists could attend training, and seatbelt offenders had

recently been included. Training is currently provided by TTC. The PCC queried what courses were due and why were they being delivered by DPP. The CC stated that there was a significant difference in the cost of running the course by administering internally rather than engaging an external provider. The PCC felt that this was not core business and external providers should be explored fully to achieve the best value for money.

Action: CC to present business case for DPP administering driver offender re-training to Policing Board

The DPCC expressed congratulations to Samantha Waters and the legal team with regard to the appeals tribunal.

The DPCC queried if PSD were the most appropriate department to deal with Police Staff disciplinary and grievance procedures.

Action: CC and DPCC to discuss Police Staff disciplinary and grievance procedures

Update Report of Progress Achieved to date against Priority 6 of the Police and Crime Plan – Spending Wisely

The PCC agreed that he was reasonably confident on the accuracy of the content of the report, and the CC stated the need to ensure the narrative focuses on Spending Wisely, Public First and maximising the frontline service. It was agreed that the report required simplifying and some restructuring prior to submission to the Police and Crime Panel. The T/DoF suggested a revised structure, and the inclusion of information regarding preparation for the HMIC inspection on making the best use of police time.

Action: CG and T/DoF to meet to discuss amendments to the Spending Wisely report

Any Other Business

The DPCC advised the Board that the Police and Crime Panel had requested an update on Rural Policing at the meeting on 24th January 2014, and that papers were required by 16th January.

ACTION SUMMARY		
Action N°	Action Summary	To be progressed by:
PPB 33	Information on the amount of time spent preparing for HMIC inspections to be reported to Policing Board	CC
PPB 34	T/DoF to provide CG with updated paper for circulation to the Police and Crime Panel by 16/01/14	T/DoF
PPB 35	CG to liaise with Chris Curtis regarding the centre for rural policing	CG
PPB 36	CC to provide update regarding policing structures at future meeting	CC
PPB 37	Reports on Operation Baltic and the mental health triage unit trial to be presented at the March Policing Performance Board	CC
PPB 38	Full report from Data Quality Assurance Board to be provided to most appropriate Policing Performance Board	CC
PPB 39	Out of Court Disposals Panel meeting outcomes to be presented at future Policing Performance Board meetings	CC
PPB 40	Details of media coverage regarding access to the Police to be reported at weekly Board meeting	CC
PPB 41	PCC to share information gathered regarding independent mediation with CC	PCC
PPB 42	CC to investigate opportunities for redeployment of staff at risk to the IOM Coordinator role	CC
PPB 43	CC to consider IDVA provision and discuss with PCC	CC
PPB 44	Director of Commissioning to conduct audit of current activity within services to be commissioned and where duplication exists	DoC
PPB 45	CC to share plans for streamlining internal boards with PCC	CC
PPB 46	Chris Curtis to link with OPCC DoC when developing the menu of restorative justice punishments	Chris Curtis
PPB 47	CC to present business case for DPP administering driver offender re-training to Policing Board	CC
PPB 48	CC and DPCC to discuss Police Staff disciplinary and grievance procedures	CC / DPCC
PPB 49	CG and T/DoF to meet to discuss amendments to the Spending Wisely report	CG / T/DoF