



Mae'r ddogfen hon ar gael yn Gymraeg yn ogystal â Saesneg.

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REPORT / SUMMARY DECISION SHEET

**PURPOSE:** To request approval of a contract for the provision of 'Pronto' e-Notebook software

**Timing: Routine**  
(Specify date required and why, where possible)

**Title:** Award of Contract for 'Pronto' e-Notebook software

**Category of Decision / Business Area Impact:** e.g. Primary Legislation, Statutory Requirement, Finance, Performance, Complaints etc. (amend as appropriate)  
**Procurement contract for software services**

**Executive Summary:**

To progress the Force mobile data programme, the Chief Officer Group has agreed the purchase of Pronto e-Notebook software via the Home Office framework agreement for public safety radio communications project (PSRCP) at its meeting on the 25<sup>th</sup> October 2013.

The contract will be as per the terms of PSRCP framework agreement and associated contract change notices. This is a single supplier framework with Airwave Solutions Limited (ASL). ASL has sub-contracted the provision of the Pronto software to Kelvin Connect Ltd.

In order to enter into the contract, the attached ASL order form requires the signature of the Chief of Staff to the Office of the Police and Crime Commissioner. The contract period is four years and will commence following the first delivery of functionality as per the project plan (to be agreed). The total cost over four years for 650 users and thirty applications is £175,000 excluding VAT. Payment will only become due at the start of year three (payment profile to be agreed). The Commissioner may exit the contract at the end of year two and make no payment.

**Recommendation:**

-To approve the award of a contract for Pronto e-Notebook software for a four year period following first delivery of functionality.

-To sign the attached order form with Airwave Solutions Ltd.

**Police and Crime Commissioner for Dyfed-Powys**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct.

The above request has my approval.

**Signature:**



**Date:**

25 / 11 / 2013

## **Title: Contract for 'Pronto' e-Notebook Software**

### **1. Purpose of Report**

To request approval of award of contract to Airwave Solutions Limited for the provision of 'Pronto' e-Notebook Software under the Home Office PSRCP framework agreement and associated contract change notices CCN 133 and CCN 155.

### **2. Options Appraisal**

N/A
2.
3.

### **3. Background / Issues for consideration**

A mobile data work stream has been in place at Dyfed-Powys Police since 2008, when the force implemented vehicle based de-mountable mobile data terminals with part funding from the NPIA (now College of Policing). A number of limitations to the system, lack of coverage, security restrictions on devices and lack of workflow have meant that the expected benefits have not been realised. The 'Pronto' software solution is device agnostic (it works on numerous platforms), works both in and out of network coverage (the only supplier to the market to offer this), and through its digital forms allows for officers to complete work at the scene of an incident or at a place away from the station and immediately (if in network coverage) synchronise to the main force servers with that information gathered, or if out of coverage it 'caches' the data on the device and synchronises when back in coverage.

The ability to workflow these digital forms will enable officers to complete end to end processes themselves rather than sending paper copies or incomplete work to support functions to complete on their behalf – this will provide for efficiencies to be realised from support functions.

### **4. Legal issues**

The Police and Crime Commissioner has the power to enter into a contract for the provision of a power by the hour scheme by virtue of paragraph 14 schedule 1 of the Police Reform and Social Responsibility Act 2011. The Chief of Staff is responsible for the authorisation of contracts whose value is £150,000 or above up to £500,000 (Scheme of Governance Part 5 - paragraph 21).

### **5. Financial Implications/Assessment of Value For Money**

It has been confirmed that the mobile data project has £1.1 million of uncommitted budget. Over a 5 year period the approximate cost of

implementation including the roll out of 600 digital devices will be approx. £840k, and it is expected that payback for this project will occur during year 4. There is an added caveat to this procurement which is the Force's ability to walk away from the contract after year 2 without paying a penny – if it is believed that the benefits will not outweigh the costs. A further paper will be provided to the Police and Crime Commissioner towards the end of year 2 with a report and recommendation whether to continue or not.

## **6. (Strategic) Risk analysis**

## **7. Contribution to the Police and Crime Plan**

It is expected that this project will apply to all six of the Police and Crime Plan priorities:

Priority one – Preventing and dealing with incidents and crime  
Priority two – Protecting vulnerable people  
Priority three – Bringing people to justice  
Priority four – Enhancing access to policing services  
Priority five – Ensuring high standards of professionalism  
Priority six – Spending wisely

## **8. Implications for Regional / Collaborative/ Partnership Working**

N/A

## **9. Media Handling Considerations**

N/A

## **10. Miscellaneous Implications: (Include consideration of implications of: Equality and Diversity, Crime and Disorder Act, Children and Young People, Human Rights, Environmental and National Park, Biodiversity and Sustainability Issues**

## **11. Appendices**

ASL Order Form



Airwave Solutions  
Limited DFP 4 year Se

## **12. Background / Supporting papers**

## **13. Contact details**

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#### 14. Public Access to Information

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) including the exemptions set out within the Act and other relevant legislation. Where the exemptions or other restrictions are applicable, this form will be edited prior to being made available on the OPCC website within 5 working days of the decision being made by the Police and Crime Commissioner.

#### 15. Officer Approval

##### Chief Financial Officer

I have been consulted about the proposal and confirm that financial and legal advice have been taken into account in the preparation of this report. I am satisfied that this an appropriate request to be submitted to the Commissioner for information. I approve the procurement in accordance with the delegated authority provided to me in accordance with Standing Orders on Contracts

Signature



Date 20/11/2013