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COMISIYNYDD  
HEDDLU A THROSEDDU  
DYFED-POWYS  
POLICE AND CRIME  
COMMISSIONER

## REPORT / SUMMARY DECISION SHEET

**PURPOSE: COMMISSIONER DECISION**

**Timing: Urgent / Pressing / Routine**  
(Specify date required and why, where possible)

**Title: Award of Restorative Justice research and preparatory work**

**Category of Decision / Business Area Impact: Commissioning**

### **Executive Summary:**

As part of the expenditure plan for the Victims' Funding awarded by the Ministry of Justice in 2013/14, a sum of £45,000 was allocated to researching best practice, current provision and future proposals for the delivery of Restorative Justice (RJ) practice in Dyfed Powys. The aim of the research was to provide recommendations for the implementation of a successful framework/model for delivery of RJ, including a focus on victims' needs and wishes. The outcomes of this work will serve to prepare the PCC and local stakeholders for the establishment of a restorative justice delivery partner. This partner will work with key stakeholders to provide an accessible restorative justice framework for victims.

Attached at Appendix A is the specification that was drawn up to tender for the research. A total of 6 submissions were received, which were evaluated and scored according to the criteria outlined in the specification. The provider with the highest score was Skills for Justice, who proposed a comprehensive and detailed approach to the research, focussing in particular on the identification of models that would work well in rural settings. The total cost proposed was £11,564 and the project timetable outlined final delivery of the product by end of August 2014.

The successful bidders have been invited to meet with the Deputy Commissioner and the Director of Commissioning during the week commencing 2<sup>nd</sup> June to discuss the proposal in further detail and agree the implementation plan in order to formally award the contract.

### **Recommendation:**

That the Police and Crime Commissioner approve the intention to award a contract to Skills for Justice for the provision of research into Restorative Justice, with full contract award being made following the meeting between proposed provider and the OPCC.

### **Police and Crime Commissioner for Dyfed-Powys**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the NOLAN Principles for Conduct in Public Life.

The above has my approval.

**Signature:**

*C. R. Salmon*

**Date:**

*3/6/14*



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## Restorative Justice research and preparatory work

*Reference: DPPQ/14/01*

### *Context*

The Police and Crime Commissioner (PCC) for Dyfed Powys acts as the voice of the public on policing and crime matters and has a statutory responsibility to represent the voice of victims. The Commissioner is responsible for setting the strategic direction for policing within the force area.

Funding has been made available to PCCs under the Ministry of Justice Victim Services Grant to build restorative justice capacity and, where capacity is sufficient, fund victim-led restorative justice provision. Funding can be used for restorative justice provision at any stage of the criminal justice process but must take account of the following responsibilities:

- Restorative justice services should be victim-focussed, of good quality and available at all stages of the criminal justice system.
- The Ministry of Justice has given PCCs responsibility for commissioning pre-sentence restorative justice in accordance with provisions under the Crime and Courts Act 2013 to defer sentence to allow for a restorative justice process to take place.
- Funding is made available to PCCs under the Domestic Violence, Crime and Victims Act 2004 – this means that funding is restricted to victims of crime. Other funding streams, including the PCC's wider commissioning budgets, can be used to support restorative approaches that may fall outside the conditions of the grant.
- PCCs are responsible for commissioning Restorative Justice initiated by victims and pre-sentence Restorative Justice. The National Probation Service, prisons and Community Rehabilitation Companies will commission/deliver Restorative Justice where it is initiated by, or on behalf of, offenders they manage.

### *Key deliverables*

1. Evaluation of current restorative justice provision across Dyfed Powys, outlining existing provision and producing a gap analysis. The evaluation should take account of:
  - a. geographical coverage; stage of victim journey; delivery model including caseloads and outcomes; funding arrangements; the needs and wishes of victims; the potential to implement a neighbourhood panel approach based on existing networks
2. Analysis of current best practice examples with an assessment of those approaches that will work in translation to rural areas

3. A series of recommendations that will inform the provision of restorative justice for communities across Dyfed Powys. To incorporate:
  - a. Partnership working
  - b. Models and methods for delivery
  - c. Volunteer networks

#### *Further intention*

The outcomes of this work will serve to prepare the PCC and local stakeholders for the establishment of a restorative justice delivery partner. This partner will work with key stakeholders to provide an accessible restorative justice framework for victims. The main responsibilities will be further developed based on the outcomes of the research, but will include leading on:

- Implementation of an appropriate restorative justice model and referral routes that are embedded into local practice
- A framework of training and accreditation for professionals and, where appropriate, volunteers across the criminal justice, statutory and voluntary sectors
- Integration of the existing provision for young people, both as offenders and victims
- Ongoing service sustainability including co-commissioning arrangements

#### *Budget*

Bids will be evaluated on a value for money basis; however, the emphasis of the evaluation will be on the quality of the service proposed.

#### *Timescales*

We anticipate that the research will be delivered within a maximum 4 month period. However, we invite bidders to outline their proposed timescales for delivery within their submissions and these will be considered as part of the evaluation criteria.

#### *Content of bids*

- A succinct description of how you propose to meet the key deliverables outlined above. This should include your proposals relating to the approach you will take and how it will deliver each outcome, along with a proposed delivery schedule (three side limit)
- A brief outline of your background in this area, including a short biography of the team that will deliver the contract (one side limit)

- Provide a detailed breakdown of costs against delivery of the project (preferable format is via excel spreadsheet with narrative accompaniment if necessary)

*Scoring criteria*

Overall weighting of the evaluation process is based on quality 60% and cost 40%.

The below criteria will form the basis against which bids will be evaluated:

- Bid clearly demonstrates how the key objectives will be met
- Bid demonstrates a sound methodology in order to produce the deliverables
- Bid proposes acceptable timelines
- Bid proposes streamlined arrangements regarding who will deliver the work
- Service represents value for money