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COMISIYNYDD
HEDDLU A THROSEDDU
DYFED-POWYS
POLICE AND CRIME
COMMISSIONER

REPORT / SUMMARY DECISION SHEET

PURPOSE: COMMISSIONER DECISION

Timing: Urgent / Pressing / Routine
(Specify date required and why, where possible)

Title: Award of Volunteer Support Partnership

Category of Decision / Business Area Impact: Commissioning

Executive Summary:

The Police and Crime Commissioner (PCC) for Dyfed-Powys acts as the voice of the public on policing and crime matters. To support the PCC in discharging his responsibilities and delivering the commitments within his Police and Crime Plan, a number of volunteer schemes are in place.

The aim of this partnership is to support the Commissioner's volunteers across the 4 counties of Dyfed-Powys, encourage volunteering and facilitate administration.

Attached at Appendix A is the specification that was drawn up to tender for the partnership. A total of 3 submissions were received, which were evaluated and scored according to the criteria outlined in the specification. The provider with the highest score was a consortium bid from the 4 local associations of voluntary organisations (CAVS, CAVO, PAVS and PAVO), who proposed a comprehensive and detailed approach to the partnership, focussing in particular on the provision of local support to local volunteers. The total cost proposed was £40,000 over two years.

The successful bidders have been invited to meet with the Chief of Staff and officers within the OPCC during the week commencing 14th July to discuss the proposal in further detail and agree the implementation plan in order to formally award the contract.

Recommendation:

That the Police and Crime Commissioner approve the intention to award a contract to the consortium of the 4 local associations of voluntary organisations (CAVS, CAVO, PAVS and PAVO) for the volunteer support partnership, with full contract award being made following the meeting between proposed provider and the OPCC.

Police and Crime Commissioner for Dyfed-Powys

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the NOLAN Principles for Conduct in Public Life.

The above has my approval.

Signature:

Date: 14.07.14



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Volunteer Support Partnership

Reference: DPPQ/14/03

Context

The Police and Crime Commissioner (PCC) for Dyfed-Powys acts as the voice of the public on policing and crime matters. To support the PCC in discharging his responsibilities and delivering the commitments within his Police and Crime Plan, a number of volunteer schemes are in place.

Volunteer Schemes that the PCC currently runs within the Dyfed-Powys area include:

- An Independent Custody Visitor scheme which involves volunteers making unannounced visits to custody suites checking on the wellbeing of detainees and ensuring that their rights are upheld.
- An Animal Welfare Scheme where volunteers check on the living conditions of police dogs, the condition of the dogs themselves and the bond between the handler and the dog.
- A joint Independent Advisory Group with the Force which acts as a critical friend to the PCC and the Chief Constable.
- A Residents' Panel which begins work in May to support the PCC in scrutinising the Force's handling of complaints amongst other things.

All of these volunteer schemes support the Commissioner's commitment for increased transparency and independence. The PCC is looking to establish a partnership to evidence support for volunteers, encourage volunteering and facilitate administration. Bids are welcomed by county or across Dyfed-Powys basis. Collaborative bids are favoured.

Aim

To establish a partnership to support the Commissioner's volunteers across the 4 counties of Dyfed-Powys

Key deliverables

1. Promote volunteering opportunities in partnership with the Office of the Police and Crime Commissioner
2. Manage and provide advice to volunteers for the Office of the Police and Crime Commissioner in Dyfed-Powys, through accessible, friendly and encouraging support
3. Enhance opportunities and motivate volunteers to acquire skills / experience, by promoting the ethos of volunteering and opportunity for community engagement
4. Providing support in administering meetings (estimated at 2-3 per month, with the potential for expansion)
5. Administration and maintenance of all necessary information in order to deliver an effective volunteer management service.

Scope

There are currently approximately 60 volunteers engaged within the current schemes. Depending on the success of this arrangement, there may be scope to expand arrangements further. We would welcome suggestions on future developments and enhancements.

Budget

The PCC will consider options on a value for money basis; however, the emphasis of the evaluation will be on the support and encouragement to volunteering that potentially partners can provide.

Timescales

The PCC is looking to engage in this partnership for a 2 year period, with the potential to extend on an annual basis thereafter. We are looking to engage support at the earliest possible opportunity. We invite potential partners to outline their proposed timescales for delivery within their submissions and these will be considered as part of the evaluation criteria.

Content of bids

- A succinct description of how you propose to meet the key deliverables outlined above. This should include your proposals relating to the approach you will take and how it will deliver each outcome, along with a proposed delivery schedule (three side limit)
- A brief outline of your background in this area, including a short biography of the team that will deliver the contract (one side limit)
- Provide a detailed breakdown of costs against delivery of the project (preferable format is via excel spreadsheet with narrative accompaniment if necessary)

Scoring criteria

The below criteria will form the basis against which bids will be evaluated:

- Bid clearly demonstrates how the aim will be met
- Bid demonstrates a sound methodology in order to produce the deliverables
- Bid proposes acceptable timelines
- Bid proposes streamlined arrangements regarding who will deliver the work
- Service represents value for money

This document is available in Welsh upon request.

Submission process:

Closing date for submissions is Friday 23rd May 2014 at 12 noon. Please send all submissions to opcc@dyfed-powys.pnn.police.uk

Please refer any questions to opcc@dyfed-powys.pnn.police.uk prior to Friday 16th May 2014 at 12 noon.

