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COMISIYNYDD  
HEDDLU A THROSEDDU  
DYFED-POWYS  
POLICE AND CRIME  
COMMISSIONER

## REPORT / SUMMARY DECISION SHEET

**PURPOSE: COMMISSIONER DECISION**

**Timing:** Routine

**Title:** Web Development Contract for OPCC

**Category of Decision / Business Area Impact:** Communications

**Executive Summary:** The Commissioner considered that a new OPCC website was required to accommodate - more fully than the existing site - the needs of the OPCC, its partners and the public. Innovations sought included: Improved two-way communication with the public, a victims' directory and a performance data component. A developer was sought to rebuild and improve the OPCC website. A competitive selection process was undertaken and the best proposal was deemed to come from Hinkford Ltd, Gwent.

**Recommendation:** The Commissioner is asked to approve the appointment of Hinkford Ltd as OPCC web developer.

### **Police and Crime Commissioner for Dyfed-Powys**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Nolan Principles for Conduct in Public Life.

The above request has my approval. I note the information contained within the report.

**Signature:**

**Date:** 10.10.14

## Report of the Public Affairs Advisor to the Police and Crime Commissioner

### 1. Purpose of Report

To outline the competitive selection process for a web development supplier.

### 2. Timeline

1. Notice placed on Sell2Wales website, May 2014. Publicised via social media.
2. 22 bids received by June 20, 2014.
3. Shortlist of five drawn up by Andy Pearson based on stated web experience, business experience, consideration taken of OPCC brief, tone, cost and prospective timescale. By Aug 15, 2014.
4. Shortlisted candidates interviewed by Andy Pearson and Commissioner, Sept 9-12, 2014.
5. Decision made based on pitches with Q&As.

### 3. Financial Implications/Assessment of Value For Money

Budgeted for 2014-15: £15,000.

### 4. Contribution to the Police and Crime Plan

Protecting vulnerable people; Enhancing access to police services; Ensuring high standards of professionalism; Spending wisely.

### 5. Contact details

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### 6. Public Access to Information

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) including the exemptions set out within the Act and other relevant legislation. Where the exemptions or other restrictions are applicable, this form will be edited prior to being made available on the OPCC website within 5 working days of the decision being made by the Police and Crime Commissioner.

### 7. Officer Approval

#### Chief of Staff

I have been consulted about the proposal and confirm that financial and legal advice have been taken into account in the preparation of this report. I am satisfied that this an appropriate request to be submitted to the Commissioner

Signature



Date 10.10.14