**Meeting: Policing Board**

**Venue: Teams Meeting**

**Date: 5th December 2022**

**Time: 10:00 – 12:00**

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| **Members:** | Dafydd Llywelyn, Police and Crime Commissioner (PCC)Chief Constable Dr Richard Lewis (CC)Carys Morgans, Chief Executive, OPCC (CEX) |
| **Also, Present:** | T-Insp Richard Davies, Staff Officer Item 1 & 2 onlyEdwin Harries, Director of Finance (DoF) Item 6 (a) onlyHeddwyn Thomas, Head of Estates (HT) Item 6 (a) onlyEllen Jones, Executive Support , OPCC (EJ) |
| **Apologies:** | Beverly Peatling, Chief Finance Officer, OPCC (CFO) |

**Administrative Matters**

Minutes were deemed a true and accurate record of the meeting.

1. **Apologies and Introductions** *(Chair)*

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| **Action No.**  | **Action Summary** | **Update**  |
| PB 163 | Consideration to be given to the engagement of rape survivors | In progress with the OPCC Victims Engagement Forum |
| PB 171 | CC to review of the number of officer rank in the Force and provide update to PCC | In Progress - To be discussed at 20th Dec meeting.  |
| PB 172 | OPCC Executive Team to review outcomes of future HR Policing Board reports | In progress-to be discussed in next PB meeting.  |
| PB 173 | Review of Vale Occupational Health’s cost and outcomes to be undertaken | In Progress with CFO & DoF |
| PB 185 | Review of delivery plan enablers to be undertaken | In Progress-ACC Cockwell |
| PB 191 | OPCC to review Force summer demand paper and provide analysis at future Policing Board | In Progress - To be discussed at the Dec 20th Meeting |
| PB 192 | Review to be undertaken on the decrease of referrals to the Counter terrorism programme. | Complete |
| PB 193 | CEX to discuss All Wales Collaboration governance review with ACC Andy Valentine. | Complete  |
| PB 194  | Force and OPCC to respond to Transform Justice with up-to-date OOCD data | Complete |
| PB 195 | The CC to raise Partnerships & External Funding Manager post within OPCC in COG meeting. | Complete |
| PB 196 | Summary of victimless prosecution data to be provided to the PCC | Complete |
| PB 197 | Professional development review meeting to be arranged and CEX to circulate letter | Complete |
| PB 198 | Force to provide formal written response to HMIC report on vetting by 9th December, and a briefing session to be arranged for the PCC w/c 12th December | In Progress- On Agenda |

1. **Update on actions from previous meetings** *(Chair)*

*PB 171 - CC to review of the number of officer rank in the Force and provide update to PCC* – The CC informed that the Chief Superintendent for Governance and Change Dave Gunney is undertaking scrutiny of officer ranks in accordance with organisational requirements. The PCC noted that an updated will be provided at the next Policing Board meeting.

*PB 192 - Review to be undertaken on the decrease of referrals to the Counter terrorism programme.*- The CEX informed that she had met with ACC Valentine and was informed that there are no concerns with the levels of referrals to the regional team.

*PB 193 - CEX to discuss All Wales Collaboration governance review with ACC Andy Valentine*- The CEX informed that ACC Valentine has been reviewing governance arrangements in relation to regional activity and has made recommendations to Chief Officers in relation to next steps. It is hoped that new arrangements will be in place by March 2023.

*PB 194- Force and OPCC to respond to Transform Justice with up-to-date OOCD data* - RD informed that Chief of Staff Superintendent Andrew Edwards is due to send a response and that Force representation will be present at the course.

A discussion ensured regarding the vacant partnerships & external funding manager post within the OPCC. The CEX informed that she had discussed the proposition of having an officer seconded into the role on a temporary basis with the Deputy CC. The CC noted that the position may be suitable for a police staff member or sergeant. The CEX noted the importance of filling the vacancy.

1. **Standing Items**
	1. Chief Constable’s Update (including decisions by Chief Constable)

The CC provided a brief summary of the report. The CC highlighted the vast amount of proactive work ongoing throughout the Force, such as the significant cannabis seizures.

A discussion ensured regarding the webinar on Force culture. The CC noted that all comments are being considered and emphasised the importance of holding sessions of this nature as it allows critical feedback and issues to be discussed. The PCC questioned as to whether the CC is planning on responding to the comments. The CC informed that an All User email will be sent which will include information on staff wellbeing and welfare, and available support. The CEX raised her concerns surrounding the possible missed opportunity of highlighting the available support in the recent Film Friday. The CC noted that a full review will take place after the scheduled webinars are held as this will allow consideration of all shared concerns. The CC reassured the PCC that a review and a plan will be in place.

The PCC informed the CC that he had attended a session with the Llanelli response team. The PCC noted that officers had informed him of the backlog of crimes and issues in relation to training. The PCC raised concerns that officers are seemingly having to spend a considerable amount of time on paperwork as opposed to being proactive in the community. The CC informed that there has been a backlog with training in Carmarthenshire and that an operation was in place to assist with the backlog of crime.

The PCC also raised concerns regarding medical provision at stations. The CC noted that the matter had been raised with the Chief Officer Group (COG). The PCC questioned if the Force could quantify the amount of time staff and detainees spent travelling as a result of the lack of medical provision. The CC noted that the Force performance dashboards are due to be amended to assess the time of arrest to time of detention. The CC stated that this would allow a better overview of how long individuals are travelling.

A discussion ensued regarding UNISON and concerns raised by staff regarding the Force review and concurrent allowances. The CC informed that the Force is awaiting national guidance to be provided from the National Police Staff Council.

* 1. Police and Crime Commissioner’s Update

The PCC provided a brief overview of the update. The CEX provided an update regarding the joint audit committee (JAC). The PCC and CC noted their thanks to Mr Martin Evans, former Chair of JAC and wished him well for the future. The Board was informed that Kate Curran had taken over the position of chair. The CEX informed that discussions have been held suggesting that JAC meeting scheduling is to be reviewed and that there will be a need to advertise for new members in the New Year.

The PCC informed that he had met with Councillor Alex Evans regarding community concerns. The PCC suggested that a meeting is organised with local councillors and neighbourhood policing teams to further discuss.

**Action: OPCC to arrange further meeting with Cllr Alex Evans**

1. **Matters for Discussion**
	1. HMICFRS Publication: Digital forensics: An inspection into how well the police and other agencies use digital forensics

The PCC informed that a draft response had been provided by the Head of Strategy and Policy. The CC noted that he had requested further information on the Force’s current position on the areas identified. The CC acknowledged the draft response provided by the OPCC. The PCC questioned as to whether the Forensics department had provided a business case to the Force. The CC informed that a business case is expected but had not received one yet.

1. **Focus:** Force Performance – Goleudy

PB received the goleudy report which provided an update on the contact methodology, staffing, compliance, and numbers awaiting allocation. The OPCC Director of Commissioning had previously reviewed the report and was satisfied with the content. It is noted that due to prioritisation of the performance team they were unable to deliver the Q2 report for the recent contract monitoring meeting. It has been agreed that a full key performance indicator report be submitted in early January. Q3 report is due late January.

1. **Matters for Decision**
	1. Estates

The PCC welcomed Head of Estates and DoF to the meeting. Discussion ensured regarding a selection of Force estate and the operational requirements of the organisation.

The PCC thanked DOF and HT for the presentation and suggested that he will consider the Force’s decisions on their operational requirements for the police estate and seek to determine next steps by Christmas.

In support of this, the PCC suggested a meeting be arranged with the CEX of PLANED to explore options. The PCC noted that there is a need to effectively resource the Force and share resources with other public services.

**Action: OPCC to arrange meeting to discuss the Estates recommendations made by the Force**

**Action: OPCC to arrange meeting with CEX of PLANED**

1. **Any Other Business**
	1. Culture Webinar

The PCC noted that discussions surrounding the Force culture webinar has been previously held in the CC’s update.

1. **Review of all actions and decisions taken** *(Chair)*

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| **Action No.**  | **Action Summary** | **To be progressed by**  |
| PB 199 | OPCC to arrange further meeting with Cllr Alex Evans | OPCC |
| PB 200 | CC to review security review in regard to relocating Carmarthen station to HQ | CC |
| PB 201 | OPCC to arrange meeting to discuss Estates | OPCC |
| PB 202 | OPCC to arrange meeting with CEX of PLANED | OPCC |