Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner

Mae'r ddogfen hon ar gael yn Gymraeg yn ogystal â Saesneg.

This document is available in Welsh as well as English.

SUMMARY DECISION SHEET

Purpose: Commissioner Decision – Ref. DL 221

Timing: Routine

Title: Printing Company for the 2020-2021 Annual Report

Category of Decision / Business Area Impact: Governance / Finance

Executive Summary:
The Police and Crime Commissioner (PCC) is required to produce an Annual Report of his activities against his Police and Crime Plan priorities and delivery of statutory functions. The 2020-2021 report has been written by staff at the Office of the Police and Crime Commissioner (OPCC), designed by an external company, and will be published online on the PCC's website.
The OPCC has approached local printing company Gomer Press, whom have previously undertaken printing work for the PCC – ncluding the 2019-2020 Annual Report – to request a quote for printing a small number of copies of the 2020-2021 Annual Report. This will help to ensure wider access to the Report, as not all residents will have access to our online version.
As per the 'Dyfed-Powys Police Procurement Information and Guidelines: Procurement Procedures – Level of Spend', it is confirmed that the spend level associated with this piece of work does not meet the threshold requiring quotations to be acquired from organisations. Therefore, just one quotation is required, which has been obtained from local company, Gomer Press, and which is deemed fair and cost effective for this piece of work.
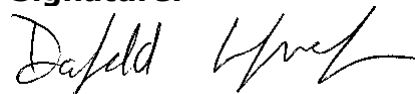
Recommendation:
That local printing company, Gomer Press, be asked to print 100 copies of the Welsh Annual Report and 100 copies of the English Annual Report, at a cost of £555.

Police and Crime Commissioner for Dyfed-Powys

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Nolan Principles for Conduct in Public Life.

The above request has my approval.

Signature: **Date:** 14/07/2021